

2008 GOLF TOURNAMENT POLICIES

Please Fax signed and dated copy to Wade Romanick at (780)470-4500

- ✓ All prices stated on current price list are subject to change and will be confirmed no later than 60 days prior to the function
- ✓ Menu selections, with any special dietary requirements, must be made 30 days prior to your function to ensure your menu choice. Foursomes and on course skill events must be given to the Ranch Tournament Coordinator 72 hours prior to the event.
- ✓ **The Ranch must be notified of the guaranteed number of guests attending the function no later than 12:00 noon SIX business days prior to the event. The customer will be charged for the guaranteed number or actual number served, whichever is greater. As well, any host tab considerations must be listed and given to The Ranch for proper response prior to the day of the event.**
- ✓ **Should the number of guests differ greatly from the original number quoted, The Ranch reserves the right to provide an alternate function room best suited for the group size.**
- ✓ **The Ranch will be the sole supplier of ALL food and beverage items. Please note that health regulations prohibit the removal of any food products from the course. Please contact the Clubhouse Manager for details.**
- ✓ **All functions will be considered tentative until a deposit of \$1000 is received to confirm the booking. Please refer to tournament booking sheet for details**
- ✓ **Cancellation Policy:** Prior to 90 days before function, 75% of deposit will be refunded. Between 60 & 90 days before function, 50% of deposit will be refunded. All cancellations within 60 days will forfeit 100% of their deposit.
- ✓ If an event is cancelled due to inclement weather or some other act of God, the food and beverage department requires 60 minutes to prepare the menu chosen by the group. The golf portion of the event will be rescheduled, or Rain Checks given
- ✓ No smoking allowed in function rooms or public areas. Smoking is allowed outside the building only.
- ✓ **FINAL PAYMENT for all functions must be received the day of the event. A credit card must be provided to cover any additional expenses incurred on the date of the function. Any negligent damage or lost equipment will be charged to the group. The balance will be processed the next business day after the event. Any invoiced tournament is subject to a 2% interest charge on the balance after 30 days and an additional 2% each 30 days after.**
- ✓ The Ranch is not responsible for damage to, or loss of any article left on the premises before, during, or following any function. The Ranch shall not be responsible for any loss or injury suffered or incurred by any guest, unless it is caused by the negligence or wrongful act of The Ranch or its employees.
- ✓ Exclusive shotgun tournaments will be billed an additional \$1000 if the final numbers fall between 100 and 120 players and \$2000 if the number of players is under 100.

I/We accept all the above terms and conditions as well as any accompanying details on the function contract.

Client Signature

Company or Group

Date